

CITY OF LAKEWOOD—BEAR CREEK LAKE PARK
15600 W. Morrison Rd, Lakewood, CO 80465, 303-697-6159

Responsibilities/Conditions Associated with Shelter Rental

- Facilities must be left in a clean and orderly condition. Decorations will be permitted as long as no physical damage occurs to the facility and are removed at the conclusion of the event. Applicant may be financially responsible for damage incurred or excessive cleanup resulting from a rental group.
- Applicant will be responsible for the conduct and control of participants. All facility use must be under the direct supervision of an adult.
- On the day of the rental, applicant must bring copy of the reservation form and alcohol permit (if applicable), to be made available upon request of park/city personnel.
- Activity use will not conflict or hamper public use of any park area. No activity is permitted which may endanger persons or property or create dangerous conditions on park property or adjacent roadways. *Note that shelter parking lots are also available for public use.*

All park rules and regulations are enforced and include but are not limited to the following:

Prohibited

- Driving off designated roadways. This includes driving beyond designated parking areas or onto sidewalks to load/unload.
- Consumption of alcohol greater than 6%, without an alcohol permit. Glass beverage containers.
- Pets off leash or in water. Pets must not be left unattended.
- Unreasonably amplified music.
- Open fires. Fireworks/open carrying of firearms.
- Alterations or physical damage to facilities/resources. Removal of tables from other areas.
- Placement of structures or other equipment without park approval.
- Dunk tanks.
- Inflatable play structures (new for 2017).
- Commercial activities or special events without a valid permit, including sales of food or beverages.

Inclement Weather Policy

- **On the day of the event**, prior to 10am, reservations can be rescheduled for another available date within the same year.
No refunds will be given for inclement weather.

Vehicle Pass Policy

- ***Bear Creek Lake Park rental fees do not include the daily vehicle entrance fees.*** Every vehicle that enters the park is required to have a park day pass. You may pre-purchase passes for yourself and your guests either by phone or in person up to 24 hours prior to the event. If prepaid passes are purchased they will be available at the front gate on the morning of the event and distributed to the guests as they arrive.

Alcohol Policy

- Beverages with up to 6% alcohol are permitted without special permission. No glass containers are permitted. For alcohol greater than 6%, an alcohol permit is required.

Cancellation Policy: Full refunds/reschedule will be given for shelter reservations cancelled more than 4 weeks in advance of the reservation date. If the reservation is cancelled 2 – 4 weeks in advance of the reservation date, guest will receive one half of the reservation fee. NO REFUNDS OR RESCHEDULING WILL BE GIVEN FOR RESERVATIONS THAT ARE CANCELLED LESS THAN TWO WEEKS FROM THE DATE OF ARRIVAL. Rescheduling will be allowed within the same calendar year.

- Refunds will not be given once a shelter is occupied.
- Refunds will not be given for factors beyond the control of park staff, including but not limited to: weather, insects, family emergencies, changes in travel plans, or violation of park rules.
- A no-show is an automatic forfeiture of charges.

Permission to use a park shelter does not constitute an endorsement by the City of Lakewood of any organization or group or the beliefs of any organization or group. Use of park shelters will be denied if the group is advancing any doctrine or theory subversive to the Constitution or the laws of the United States or the State of Colorado or if the group advocates social or political changes by the use of violence. The City of Lakewood will not be held liable for any injuries to participants or damage to equipment/supplies. In addition, the City of Lakewood is not liable for injuries caused by the use/misuse of any equipment associated with the rental of the site.